

Calvary Hospital Emergency Preparedness

Disaster Preparedness

- Internal Incident
 - Is a significant occurrence that would cause the usual routine of the hospital to be seriously affected
 - May include failure of essential services
 - An explosion
 - Flooding
 - A fire
- External Incident
 - An event that occurs outside the hospital, which results in injury to a significant number of people
 - May include large vehicular accidents, hurricanes, snow storms, fires, floods, explosions, terrorism incidents
 - Due to Calvary's limited emergency treatment capabilities, response will be limited to an initial response until NYC Emergency Services arrives

Bronx: The Calvary response to a disaster is called Code HICS

The Command Authority, or his designee, has the authority to declare an emergency situation and activate the **EM** response

- The Command Authority will advise the operator to voice page HICS level 1, 2, 3, or 4
- The person who discovers an emergency incident will call 646-477-9388 and give all the known information regarding the incident
- During any type of EM incident there are specific departmental responsibilities in the facility's Emergency Management Plan
 - Refer to DEOP posted in your department
- Communication will be coordinated through the Incident Command Center: Administration Board Room
 - Command Center communicates with the field personnel with two-way radios

What Are The Levels?

- **Level 1** event is when we are preparing for something that has not affected us yet. An example is when the forecast is for a weather emergency that hasn't happened yet.
- **Level 2** event is having a minor impact on the hospital. Most business as usual continues without interruption.
- **Level 3** event is having a moderate impact on the hospital. Some business as usual continues, while other areas may be more affected.
- **Level 4** event is having a major impact on the hospital. Most activities and functions are directed to dealing with the crisis.

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Status Report (STATREP)

A STATREP is completed within 15 minutes of when Code HICS is announced, level changes or at least once per shift during the Code HICS

- **S** Staffing- total number of staff on unit
- **T** Total Patient Count-census on unit
- **A** Available beds on unit-empty beds
- **T** Technology Status e.g. Phones, Lights, Computers
- **R** Resource Status e.g. Stretchers, IV pumps, Wheelchairs, O₂ tanks, BP Machines.
- **E** Event Impact e.g. short staffed
- **P** Problems/Progress e.g. need more stretchers, relief for staff etc.

Internal Disasters - Bomb Threats.

Please refer to Calvary Hospital Administrative Policy & Procedure F.09 Bomb Threats:

In the Event of a threat, by phone or other means, The Assistant Administrator of Environment of Care/ President/CEO are Notified: In their absence the highest ranking Security officer present so response can be initiated.

Brooklyn

- NYU Langone uses Plain Language Scripts for disasters or any incidents, e.g. for an evacuation, PA overhead announcement will be Facility Alert-Evacuation type-Location
- Calvary staff will continue their normal duties as assigned, unless instructed by the Satellite Administrator or designee to do otherwise. **Return to the Calvary unit if you are off the unit.**